

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:00 p.m.
September 24, 2019

MINUTES

Call to Order by Board President – Open Public Meetings Act – Roll Call

Laura Simon called the meeting to order at 7:00 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal was taken.

Present: Jared Beatrice, Ray Egbert, Carol Hample, Robyn Mikaelian, Andrew Saunders, Thomas Wallace, Anna Shinn, Laura Simon

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Eric Zwerling

Flag Salute

Superintendent's Report

- Dr. Hart highlighted student achievement for the following, presenting certificates of recognition:
 - Andrew Leibowitz, who attended the McCallie School in Tennessee for the Character Leadership Camp for Academically Talented Students, where he also earned a scholarship.
 - Christopher Serrao, Andrew Leibowitz, Eddie Lou, and Braden Galloway for work on a Fresh Food for Indoor Gardens (FIG) partnering with the US Department of Agriculture, Smithsonian, Rutgers, among other experts to develop indoor vertical hydroponic gardening techniques. Their project is currently being showcased at the Smithsonian Institute, and was previously presented to the district's Green Committee.
- Ms. Freeman also highlighted that the New Jersey Association for Gifted Children named Andrew Leibowitz as their Distinguished Middle School Student of the Year for 2019.
- Anthony Tumolo, Supervisor of Curriculum & Instruction (SEL & Special Projects) presented the results of the climate survey from the spring of 2019, and how the district is moving forward to build upon the results.
- Dr. Hart highlighted upcoming dates for strategic planning, and current stage of the process.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

CORRESPONDENCE

- None

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 - 1.02

Motion: Mrs. Shinn Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

1.01 Motion to approve the attached District Goals for the 2019-2020 school year.
(Attachment 1.01)

1.02 Motion to approve the attached Board Goals for the 2019-2020 school year.
(Attachment 1.02)

MINUTES

Motion to adopt 2.01

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 7 Yes
(Mr. Saunders abstained)

2.01 Motion to approve the Meeting Minutes September 10, 2019.

FINANCE/FACILITIES

Committee Report: Ray Egbert, provided minutes for the meeting held on September 16, 2019.

Motion to adopt 3.01 - 3.09

Motion: Mr. Egbert Second: Mr. Wallace Roll Call Vote: Carried 8 Yes

3.01 Motion to approve the **Bill List** for the period from **September 12, 2019** through
September 25 2019 for a total amount of **\$144,461.72.**
(Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule as of September 24, 2019** for a Total amount of **\$5,479.11**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll** for the month of **July 2019** for a total amount of **\$468,126.46**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers** for **July 1, 2019 through July 30, 2019**.
(Attachment 3.04 - 3.04a)
- 3.05 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2019 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2019 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2019.
(Attachment 3.05 & 3.05a)

- 3.06 Motion to adopt the Supplemental Annuity Collective Trust of New Jersey (SACT) employee investment option for the 2019-2020 school year.
- 3.07 Motion to submit an amendment to the following for year 2019-2020 grant applications and acceptance of funds:

ESSA \$205 transfer Title III 2019-2020:
From: 100-600
To: 200-500

3.08 Motion to approve change order for vestibule project:

CHANGE ORDER#	CHANGE	AMOUNT
CO-07 (District wide)	Additional security film	\$1,654.70

3.09 Motion to approve change order for sitework and lighting project:

CHANGE ORDER#	CHANGE	AMOUNT
CO-02 (HBS/RMS)	Handrail material	(\$2,217.60) Credit
CO-03 (HBS/RMS)	Sidewalk replacement	(\$7,070.00) Credit
CO-04 (HBS/RMS)	Sidewalk replacement	(\$11,454.00) Credit

EDUCATION/TECHNOLOGY

Committee Report: Anna Shinn provided minutes for the meeting held on September 11, 2019.

Motion to adopt 4.01 - 4.03

Motion: Mrs. Shinn Second: Mr. Egbert Roll Call Vote: Carried 8 Yes

4.01 Motion to adopt the Grades 6-8 Health Curriculum for the 2019-2020 school year.
(Attachment 4.01)

4.02 Motion to adopt the following list of fundraisers for Readington Middle School
for the 2019-2020 school year.

SCHOOL	FUNDRAISER	RECIPIENT
RMS	Viking Tumblers	RMS Student Council/NJASC State Charity
RMS	Video Game/Gaming Tournament	RMS Student Council/NJASC State Charity

RMS	Viking Socks	RMS Student Council/NJASC State Charity
RMS	Smencils	RMS Student Council/NJASC State Charity
RMS	Hat Days	RMS Student Council/NJASC State Charity
RMS	December Hat Day	RMS Student Council/NJASC State Charity
RMS	Food Drives	Flemington Food Pantry & Readington Starfish Pantry
RMS	Made A Change: Duct Tape a Staff Member to the Wall	RMS Student Council/NJASC State Charity
RMS	Purvida Bracelet Fundraiser	RMS Student Council/NJASC State Charity

4.03 Motion to accept the Superintendent's recommendation to approve the agreement and corresponding internship placement in the Readington Township School District as follows:

STUDENT INTERN NAME/ SCHOOL	COOPERATING SUPERVISOR/SCHOOL	DATE/TIMEFRAME
Edward Dubroski/Wilkes University	Kristen Higgins/TBS	9/2019 - 6/2020

PERSONNEL

Committee Report: Jared Beatrice provided minutes for the meeting held on September 17, 2019.

Motion to adopt 5.01 - 5.08

Motion: Mr. Wallace Second: Mrs. Shinn Roll Call Vote: Carried 8 Yes

- 5.01 Motion to approve the attached list of chaperones for school events at TBS, WHS, and RMS at contractual rate per hour for the 2019-2020 school year. (Attachment 5.01)

- 5.02 Motion to amend motion 5.07 from the August 27, 2019 meeting appointing Ann Middleton as part time Special Education Teacher from a salary of \$33,466 to a salary of \$34,466, due to a clerical error.

- 5.03 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Amparo Villa	Substitute Teacher/Aide
Deborah Nazzaro	Substitute Nurse
Kristen Doyle	Substitute Teacher/Aide

- 5.04 Motion to accept the following resignation:

NAME	POSITION	EFFECTIVE DATE
Jean Fetzer	Bus Driver (Transportation) 80-06-P6/bac Cafeteria Aide (HBS) 40-02-D3/bad	September 30, 2019

- 5.05 Motion to accept and acknowledge the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Wendy Baer	Speech and Language Specialist (RMS) 20-01-D2/akg	December 31, 2019

- 5.06 Motion to accept the Superintendent's recommendation to approve the following Holland Brook School and Readington Middle School club advisors for the 2019-2020 school year.

CLUB/ADVISOR	ADVISOR	SCHOOL	STIPEND
Chorus	Jessica Richter	HBS	\$1,751.40
Destination Imagination	Meryl Vance	RMS	\$1,751.40
Destination Imagination	Lauren Mahoney	RMS	\$1,751.40

- 5.07 Motion to amend motion 5.16 from the July 23, 2019 agenda to remove Adam Connelly as a club advisor for Ultimate Frisbee (Spring) and approve Ryan Newcamp as the club advisor for Ultimate Frisbee (Spring) at a stipend of \$355.75.
- 5.08 Motion to accept the Superintendent's recommendation and approve Donald Race as School Safety Specialist for the 2019-2020 school year.

COMMUNICATION

Committee Report: None

UNFINISHED BUSINESS

- The NJSBA Convention in October 2019 was highlighted by Ray Egbert, with Mr. Bohm indicating most persons have responded if they are attending or not.

NEW BUSINESS FROM BOARD

- None

OPEN TO THE PUBLIC

- Wayne Doran, resident, provided thoughts on the Climate Survey and NJSBA Convention.

ADJOURNMENT

Motion to Adjourn at 7:42 pm

Motion: Mrs. Shinn

Second: Mr. Wallace

Roll Call Vote: Carried 8 Yes

Respectfully submitted,

**Jason M. Bohm
Business Administrator/Board Secretary**

**Laura Simon
Board President**